

A Esteban & Company

132 West 36th Street
New York NY 10018
212 714 2227

an “M.B.E” firm

May 15th, 2020

Re: Updated COVID-19 Action Plan

To our valued clients:

Based on the updated “New York State Essential Manufacturing Guidance” as of May 15th, 2020, A. Estéban & Company will be operating our New York and Virginia facilities with reduced staff to safely service our clients with essential constructions needs.

We will be conducting curb-side deliveries to Manhattan and select outer-borough locations with all other deliveries being sent through a courier service such as Fedex or UPS.

If you have any questions, please email covidessential@esteban.com in order to discuss your current or future needs.

Thank you,

Chris Esteban